

The Harmony Trust

Board of Trustees

Meeting – 22 January 2018 – 6.00 pm

Approved minutes

	Item	Actions	
		Lead	When
	<p><u>Present:</u></p> <p>Paul Makin (Chair) Marian Simmons, Graham McGuffie, Ashley Forbes, Norman Hole, Sajen Bakht, Sara Bashir, Antony Hughes (CEO)</p> <p><u>In attendance:</u></p> <p>Maggie Williams, Director of Infrastructure Suzanne Thompson, Director of Finance Tracey Mellor, Head of HR and ICT Wendy May, Head of Safeguarding and Data Andrew Jones (Academise UK), Secretariat</p>		
1	<p><u>Apologies for absence</u></p> <p>Apologies were received and approved from Kit Thorne</p>		
2	<p><u>Minutes and Matters arising from previous meeting</u></p> <ul style="list-style-type: none">- 9th October 2017- To approve as a correct record- Matters arising- <p>The minutes of the meeting of 9 October were agreed as a correct record.</p> <p>No matters arising were raised.</p>		
3	<p><u>Implementation of Harmony Trust Learning Communities</u></p> <p>Harmony Principals, Jonathan Bell and Michelle Dickens presented to Trustees. Key points:</p> <ul style="list-style-type: none">- The learning communities have been developed as part of the strategic development plan		

	<ul style="list-style-type: none"> - The communities underpin the Trust’s Trust wide approach to CPD and links, also, to the Harmony Teaching School - The communities have been developed using a number of design principles - The importance of applying professional values and judgments rather than just looking at data in isolation - Basing the work of the communities in research - Working with a range of partners and organisations - The communities are predicated on <ul style="list-style-type: none"> o Building capacity o Deepening learning o Enhancing professional development and dialogue <p>Trustees raised points about:</p> <ul style="list-style-type: none"> - The involvement and engagement of parents within the learning communities - How the work of the learning communities can be linked to the focus on specific pupil groups - Whether pupils are aware of the work of the learning communities - Whether the learning communities will be extended to Cavendish Close Juniors in Derby 		
4	<p><u>CEO Report</u></p> <p>The CEO presented his report and highlighted the following key points:</p> <ul style="list-style-type: none"> - The report is structured around the sections of the Trust’s strategic plan - The Trust is successfully navigating between the need to move forward strategically while, at the same time, ensuring that outcomes for children continue to improve - The need to ensure that assessment processes and methods are common to all academies - Developing further workforce models in each academy - Increasing the time spent by teachers on high quality professional development - Further work being undertaken to recruit a multi-disciplinary team within the Trust - The need to continue to improve attendance - The creation of and appointment to the role of Director of Infrastructure - A limited programme budget for in year cross-Trust priorities 		

	<ul style="list-style-type: none"> - The continued development of the Harmony “great place to work” strategy - The Regional Schools Commissioner Headteacher Board has approved the conversion of 6 further schools in Derby to join the Trust and to form a hub - Progress made in developing a governance model for the Derby hub working with Governors in the 6 schools - A commission for the Trust to support two schools in Oldham under the DfE Area Opportunity programme - An update on the Harmony Teaching School Alliance including work that it has started to support other schools in Oldham - A new website for the Trust <p>Trustees raised points about:</p> <ul style="list-style-type: none"> - Whether the target for Cavendish Close Juniors is achievable - The teaching profile at Cavendish Close Juniors - The Ofsted grades of the new 6 Derby schools 		
5	<p><u>Paper on external commissions</u></p> <p>The Director of Infrastructure circulated her paper and raised the following key point</p> <ul style="list-style-type: none"> - The Director of Infrastructure monitors the impact of commissions <p>Trustees raised a point about:</p> <ul style="list-style-type: none"> - Who monitors the impact of external commissions 		
7	<p><u>Scheme of Delegation amendments</u></p> <p>The Director of Infrastructure presented her paper and raised the following key points:</p> <ul style="list-style-type: none"> - The importance of the views of children and parents and how their role can be better framed within the scheme of delegation - A number of factual changes in relation to changed roles and responsibilities - The Standards and Performance Committee to have a fixed membership, as now, but for the meetings to be open to all Trustees 		

	<ul style="list-style-type: none"> - The scheme to be further amended so that it is clear that it currently relates to Oldham based Principals and Heads of Academy - Refinements to the role of Academy Advocates <p>Trustees approved the amendments to the Scheme of Delegation.</p>	MW	
8	<p><u>Any Other Business</u></p> <p>8.1 <u>Arrangements for Trustees to visit Academies</u> – it was agreed for the CEO to liaise with any Trustees wishing to visit any of the Trust’s Academies</p> <p>8.2 <u>Use of the Greenhill Football Pitch</u> – it was agreed to communicate the date when community members could resume access to the Greenhill football pitch</p> <p>8.3 <u>Subscription to The Key Governor service</u> – the Director of Finance will circulate logon details for Trustees to access The Key information service.</p> <p>There being no further business the meeting closed at: 7.30 pm</p>	AH AH ST	