

# THE HARMONY TRUST



## BOARD OF TRUSTEES MEETING

MONDAY 13<sup>TH</sup> JUNE 2016

### Actions from MINUTES

**Started at: 18.05**

Present:	Antony Hughes	Chair, Trustee,	AH
	Sandy Dixie	Chief Executive, Trustee	SD
	Tracey Mellor	Business Strategy Director, Trustee	TM
	Marian Simmons	Trustee	MS
	Kevin McCormick	Trustee	KM
	Mike Parker	Trustee	MP
	Sajen Bakht	Trustee	SB
	Steve Smith	Trustee	SS
Also Present:	Suzanne Thompson	Finance Director	ST
	Maggie Williams	Strategic Adviser to the Board	MW
	Andrew Jones	Consultant	AJ
	Kim Callaghan	Clerk	KC

<b>0.</b>	<b>Opening statement</b>	
	0.1 SD explained at the start of the meeting that the order of the agenda would change and item 5 of the agenda would be moved to the end of the meeting.	
	0.2 SD added that AH would chair the meeting until item 5 when he would need to leave the room (see 2.1 below).	
	<b>Agenda Item</b>	<b>Action/Decision</b>
<b>1.</b>	<b>Apologies</b>	
	1.1 No apologies for absence were received.	
<b>2.</b>	<b>Declarations of Interest &amp; Register of Business Interests</b>	
	2.1 AH declared an interest in item 5 and will leave the meeting when the item is discussed.	
	<b>Items of correspondence</b>	
	2.2 No items of correspondence for the Board.	
<b>4.</b>	<b>CEO Report</b>	
	4.17 KC to add an agenda item for the next meeting to look at the social services and prevention care provided by the LA for safeguarded children.	
	No further comments or questions.	
<b>6.</b>	<b>Project Reports</b>	
	<b><u>Richmond Under 3's</u></b>	
	6.8 TLT will keep the Board informed of any further updates.	

	<p><b><u>Teaching School</u></b></p> <p>6.10 AJ to update the Board on the progress of this at the next Board.</p> <p>No further comments or questions.</p>	
<b>7.</b>	<b>Finance Report</b>	
	<p>7.3 The Board formally approved the procurement of HCSS Accounting for implementation in September 2016.</p> <p>7.4 The Board formally approved the cessation of the current contract with PS Financials at the end of the current agreement on 31<sup>st</sup> January 2017.</p>	
	<b>18.45 AH left the meeting for the next item.</b>	
<b>5.</b>	<b>Leadership &amp; Governance Paper</b>	
	<p>5.9 The Board gave approval for the recommendations in the paper and progress to an interview process of the individual candidate that has expressed an interest in the CEO role.</p> <p><b><u>Paper B</u></b></p> <p>5.12 The Board agreed to appoint Paul Makin and Jayne Lawrence as co-opted Trustees.</p> <p><b><u>Paper C</u></b></p> <p>5.16 Board approved the following recommendations:</p> <ul style="list-style-type: none"> <li>i. that the current TLT prioritise a review of the management structure for the next phase of growth.</li> </ul> <p>No further questions or comments from Trustees.</p>	
	<b>Meeting Close</b>	
	AH thanked all for their attendance and the meeting closed 19.10.	