



## BOARD OF TRUSTEES MEETING

MONDAY 18<sup>TH</sup> APRIL 2016

### ACTIONS FROM MINUTES

**Started at: 18.00**

Present:	Antony Hughes	Chair, Trustee, Member	AH
	Sandy Dixie	Chief Executive, Trustee	SD
	Tracey Mellor	Business Strategy Director, Trustee	TM
	Riaz Ahmad	Member, Trustee	RA
	Kevin McCormick	Trustee	KM
	Mike Parker	Trustee	MP

Also Present:	Suzanne Thompson	Finance Director	ST
	Maggie Williams	Strategic Adviser to the Board	MW
	Andrew Jones	Head of Governance & Infrastructure	AJ
	Kim Callaghan	Clerk	KC

	Agenda Item	Action/Decision
<b>1.</b>	<b>Apologies</b>	
	1.1 Apologies for absence were received and accepted from Steve Smith & Sajen Bakht.	
	1.2 The Board gave consent to the apologies received.	
<b>2.</b>	<b>Declarations of Interest &amp; Register of Business Interests</b>	
	2.1 AJ & MW declared an interest in item 6, both will leave the meeting when This particular item is being discussed.	
<b>4.</b>	<b>Items of correspondance</b>	
	No items of correspondence for the Board.	
<b>5.</b>	<b>CEO Report</b>	
	5.3 SD to provide a short briefing note on the main changes and impact on new assessment levels.	
	5.4 SD to provide the predictions versus actuals for 2014-15.	
	5.9 SD to provide the attendance figures for all the academies from the last 3 years.	
	5.12 SD to provide data on how many fair access children have been applied to the Trust academies and in which academies they are in.	
	5.15 Board to send a communication to the LA regarding the lack of space and financial impact on the Richmond academy when fair access children are applied.	

	<b>18.45 Maggie Williams and Andrew Jones left the meeting for the next item.</b>	
<b>6.</b>	<b>Leadership and Infrastructure Paper</b>	
	6.7 The Board requested that costs are to be provided to satisfy the Trustees. The Board agreed the principles behind the model subject the costs being provided and approved.	
	<b>18.55 Maggie Williams and Andrew Jones re-joined the meeting for the next item.</b>	
<b>7.</b>	<b>Governance Paper</b>	
	<p>7.2 The Board gave approval for the following changes to take place:</p> <ol style="list-style-type: none"> <li>a. Merge the pay and standards committee</li> <li>b. The frequency of the Standards and Pay Committee be set</li> <li>c. Standards Group of the TLT be introduced</li> <li>d. Finance and Resources Group of the TLT be introduced</li> <li>e. Academy Councils in each academy be introduced</li> <li>f. Staff meetings in each academy be introduced</li> </ol> <p>7.4 The Board gave approval for the TLT to agree/propose the membership of the committees.</p> <p>7.5 The Board gave approval to increase the members from 3 to 5.</p> <p>7.6 TLT to communicate the changes to parents and previous members of the LGB's.</p>	
<b>8.</b>	<b>Under 3's Provision at Richmond</b>	
	8.6 The Board agreed that it be communicated to the LA that the Trust is interested in taking the provision however this is not financially viable.	
<b>9.</b>	<b>New School Update</b>	
	9.5 TKLT to provide the revenue projection, based on the pupil numbers for Northmoor which will therefore address the viability.	
<b>10.</b>	<b>Approval of 2016 / 17 budget</b>	
	10.2 The Board approved the 2016-2017 Original Trust and Academy Budgets in order that the EFA budget Forecast can be completed in line with the statutory deadline of 31 July 2016.	

	<b>19.45 Riaz Ahmad left the meeting.</b>	
<b>11.</b>	<b>Alt Improvement Plan</b>	
	11.1 SD presented this item to the Board.	
<b>12.</b>	<b>Trust Development Plan</b>	
	12.2 TLT to look into teaching school status be looked at.  12.3 KC to add Early Years focus across the Trust agenda for next meeting.	
<b>13.</b>	<b>AOB</b>	
	13.1 TLT build into the plan for dignitaries to open the Northmoor building and media to be present.  AH thanked all for their attendance and the meeting closed 20.00.	TLT to action.